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COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

August 26, 2004

IN REPLY PLEASE

REFER TO FILE: **PJ-0**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE SUPPLEMENTAL AGREEMENT
VARIOUS CAPITAL PROJECTS
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works to execute Supplemental Agreement 3 to Contract PW-12472 with DMJM Management, formerly Daniel, Mann, Johnson & Mendenhall/Holmes & Narver (DMJMH+N), to extend the term of the Consultant Services Agreement for a fourth 1-year period with no increase in the contract amount.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending that your Board extend the term of an existing agreement to provide ongoing construction project management and related services. On December 18, 2001, your Board authorized an agreement with DMJM Management for as-needed construction project management services for a one-year period with two annual renewal options and a not to exceed fee of \$15,000,000 over the full term. In January 2003 and January 2004, the Director of Public Works renewed the agreement. We estimate that approximately \$9,000,000 will have been expended through the current January 16, 2005, expiration date, leaving approximately \$6,000,000 available for completion of projects. In order to assure the availability of sufficient project management resources at the end of the agreement's term, we are recommending that your Board authorize the Director of Public Works to execute Supplemental Agreement 3 extending the term of the agreement to January 16, 2006, without increasing the contract amount.

DMJM Management's performance in delivering construction project management services has been good. Its staff has maintained a high level of professionalism, technical proficiency, responsiveness, and responsibility. Furthermore, DMJM Management's executives have maintained clear and continuous communication with our staff in order to be cognizant of our diverse and varying needs for project management services.

In addition to staff specifically assigned to manage capital projects, DMJM Management has also provided a variety of support services, including construction materials testing, constructability review, environmental documentation, geotechnical analysis, cost estimating, needs assessment analysis, scheduling support, and document control. DMJM Management has successfully met our requirements with prompt performance in delivering these task-oriented assignments.

Public Works anticipates an ongoing need for support from DMJM Management to provide project management services to capital projects beyond its current contract expiration. Extension of the consultant services agreement with DMJM Management will provide services for which continuity is critical. These services will be retained within the current \$15,000,000 not to exceed contracting authority established by your Board.

Given the broad range of projects undertaken by the County, Public Works will be issuing future solicitations for additional construction management resources. These future solicitations will: 1) augment the capabilities offered by DMJM Management, 2) expand construction management opportunities to a larger universe of firms, and 3) improve our ability to match the skills and capabilities of construction management firms with the nature and requirements of specific projects.

Implementation of Strategic Plan Goals

This action is consistent with the County's Strategic Plan Goal of Fiscal Responsibility by supporting investment in public infrastructure. This action is also consistent with the County's Strategic Plan Goal of Organizational Effectiveness. The use of as-needed consultant services agreements has enabled Public Works to better manage fluctuations in workload and thereby provide responsive service to our clients.

FISCAL IMPACT/FINANCING

No impact on the County's General Fund is expected from this action. Sufficient appropriation is available in Public Works' Facility Project Management General Fund

Budget to fund the current year expenditures. Costs will be recovered through billings to capital projects as applicable.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard supplemental agreement, in the form previously approved by County Counsel, will be used. The existing consultant services agreement includes the standard Board-directed clauses that provide for contract termination, renegotiation, hiring qualified displaced County employees, and consideration of Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

DMJM Management is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Services Program).

ENVIRONMENTAL DOCUMENTATION

Award of this Supplemental Agreement will have no environmental impact.

CONTRACTING PROCESS

Not applicable. This is a request for authorization to extend an existing consultant services agreement.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Authorizing this Supplemental Agreement with DMJM Management will allow for seamless continuation of project management services on numerous critical projects.

There will be no negative impact on any other budgeted programs or projects as a result of authorizing this Supplemental Agreement.

The Honorable Board of Supervisors
August 26, 2004
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CONCLUSION

Please return one adopted copy of this letter to Public Works.

Respectfully submitted,

DONALD L. WOLFE
Interim Director of Public Works

BK:km

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cc: Chief Administrative Office
County Counsel
Department of Public Social Services (GAIN/GROW Program)



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IN REPLY PLEASE

REFER TO FILE: **PJ-0**

August 24, 2004

TO: Each Supervisor

FROM: Donald L. Wolfe
Interim Director of Public Works

BOARD AGENDA DATE: SEPTEMBER 7, 2004
AUTHORIZE SUPPLEMENTAL AGREEMENT
VARIOUS CAPITAL PROJECTS

Attached is a fact sheet summarizing the main points to be covered in the Board letter we filed for the September 7, 2004, agenda extending the term of an existing consultant services agreement with DMJM Management.

If you have any questions, please call me or your staff may contact David Howard at (626) 300-2300.

BK:km

U:\PMDIADMIN\BURT\BOARD MEMO\SUPPLEMENTAL AGREEMENT

Attach.

cc: Supervisor Gloria Molina
Supervisor Yvonne B. Burke (Chuck Bookhammer)
Supervisor Zev Yaroslavsky (Maria Chong-Castillo)
Supervisor Don Knabe (Tom Martin, Curt Pederson)
Supervisor Michael D. Antonovich (Paul Novak)
Chief Administrative Office (Jan Takata)
Executive Office

bc: Project Management I (Howard, Espinosa)

FACT SHEET

AUTHORIZE SUPPLEMENTAL AGREEMENT VARIOUS CAPITAL PROJECTS BOARD AGENDA DATE: SEPTEMBER 7, 2004

Request

We recommend extending the term of the existing agreement with DMJM Management to provide ongoing construction project management and related services for a fourth 1-year period with no increase to the contract amount. We estimate that approximately \$9,000,000 will have been expended through the current January 16, 2005, expiration date, leaving approximately \$6,000,000 available for completion of projects.

Description

On December 18, 2001, the Board authorized an agreement with DMJM Management for as-needed construction project management services for County capital projects. This agreement, which was for a one-year period with two annual renewal options, was renewed in January 2003 and January 2004.

Financing

No impact on the County's General Fund is expected from this action. Sufficient appropriation is available in Public Works' Facility Project Management General Fund Budget to fund the current year expenditures. Costs will be recovered through billings to capital projects as applicable.

Justification

Public Works anticipates an ongoing need for support from DMJM Management to provide project management services to capital projects beyond its current contract expiration. Extension of the consultant services agreement with DMJM Management will provide services for which continuity is critical. These services will be retained within the current \$15,000,000 not to exceed contracting authority established by the Board.